

REGULAR MEETING  
DUNCAN CITY COUNCIL  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
NOVEMBER 9, 2021  
5:15 P.M.

AMENDED AGENDA/ADDENDUM

INVOCATION

FLAG SALUTE

ROLL CALL

Proclamation by Mayor Robert Armstrong proclaiming November as “National Adoption Month” in the City of Duncan.

- ITEM #1:  **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) Minutes of October 25, 2021. (Special Meeting)
  - b) Minutes of October 26, 2021.
  - c) Minutes of November 4, 2021. (Special Meeting)
  - d) List of Claims
  - e) Ratify the increased cost for a Landoll 326C Trailer for the Street Department.
  - f) Resolution canceling the Regular Meeting of November 23, 2021.
  - g) Renewing a Contract for services between the City of Duncan and the Foreman Prairie House Foundation for the continuation of touristic benefits and utility assistance.
  - h) Granting an overhead and underground easement to the Public Service Company of Oklahoma.
    - Council Comments/Questions
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call
- ITEM #2:  **Consider approving WW Builders, Inc. Pay Request No. 1 in the total amount of \$196,773.47 for services rendered on the Plato Road Bridge Replacement 2021 Project.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #3:  **Consider approving WW Builders Pay Request No. 1 for the 2021 Parking Lot Improvements Project (Timbergate Park and Hillcrest Park) in the total amount of \$26,881.24.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #4:  **Consider authorizing Traffic Engineering Consultants, Inc. to perform a Traffic Operation Analysis at three project areas in the City of Duncan for an estimated amount of \$34,000.00.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

ITEM #5:  Consider and take action with respect to a Resolution of the City of Duncan, Oklahoma (the "City") approving action taken by the Duncan Public Utilities Authority (the "Authority") authorizing issuance, sale and delivery of a promissory note of the Authority to the Oklahoma Water Resources Board; ratifying and confirming a lease by and between the City and the Authority pertaining to certain water, sanitary sewer, garbage and electric systems, and authorizing the execution and delivery of an Amended Lease Agreement and Operation and Maintenance Contract; authorizing the execution and delivery of a Sales Tax Agreement by and between the City and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; and containing other provisions related thereto. (*Series 2021B CWSRF Note – AMI Meter System Improvements*)

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #6:  OTHER COMMENTS:

a) By the Public

*Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.*

b) By the Council

c) By the City Manager

ITEM #7:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**REGULAR MEETING  
DUNCAN PUBLIC UTILITIES AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
NOVEMBER 9, 2021  
5:15 P.M.**

**AMENDED AGENDA/ADDENDUM**

**ROLL CALL**

- ITEM #1:**  **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of October 26, 2021.
  - b) Resolution canceling the Regular Meeting of November 23, 2021.
    - Public Comments
    - Trustee Comments/Questions
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call
- ITEM #2:**  **Consider Tetra Tech, Inc. Pay Request No. 15 in the amount of \$83,360.47 for services rendered in conjunction with the Sewer Rehabilitation Design Phase 1 Project.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #3:**  **Consider approving Portland Utilities Construction Co. LLC. Pay Request No. 2 in the total amount of \$48,602.00 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #4:**  **Consider approving PM Construction & Rehab LLC Pay Request No. 3 in the total amount of \$208,658.48 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

ITEM #5:  Consider and take action with respect to a Resolution of the Duncan Public Utilities Authority (the “borrower”) approving and authorizing a Clean Water SRF Loan from the Oklahoma Water Resources Board in the total aggregate principal amount of not-to-exceed \$10,250,000; approving the issuance of a promissory note in the total aggregate principal amount of not-to-exceed \$10,250,000, secured by a pledge of revenues and authorizing its execution; approving and authorizing the execution of a loan agreement for Clean Water SRF Loan; designating a local Trustee and approving and authorizing the execution of a Trust Agreement; approving and authorizing the execution of a Security Agreement; ratifying and confirming a lease by and between the City of Duncan, Oklahoma and the borrower pertaining to certain water, sanitary sewer, garbage and electric systems, and authorizing the execution and delivery of an Amended Lease Agreement and Operation and Maintenance Contract; authorizing the execution and delivery of a Sales Tax Agreement by and between the City and the borrower pertaining to a year-to-year pledge of certain sales tax revenue; approving various covenants; approving and authorizing application to the Oklahoma Water Resources Board; approving and authorizing Professional Services Agreements; approving and authorizing the establishment of a project costs disbursement account and the payment of fees and expenses; and containing other provisions relating thereto. *(Series 2021B CWSRF Note – AMI Meter System Improvements)*

- public comments
- trustee comments/questions
- motion \_\_\_\_\_
- second \_\_\_\_\_
- roll call

ITEM #6:  OTHER COMMENTS:

a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

- b) By the Chairman and Trustees
- c) By the General Manager

ITEM #7:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call