

**REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
MARCH 22, 2022
5:15 P.M.**

AGENDA

INVOCATION

FLAG SALUTE

ROLL CALL

- ITEM #1:** **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) **Minutes of March 8, 2022.**
 - b) **List of Claims**
 - c) **Budget Amendments**
 - d) **Resolution of the City of Duncan, Oklahoma supporting the Duncan Area Community Heart and Soul Project.**
 - e) **Agreement between the City of Duncan and the Duncan Senior Citizens Center, Inc. for the use of the building located at 1110 North 7th Street, Duncan, Oklahoma running from March 22, 2022 through December 31, 2022 and authorize the Mayor to execute the Agreement.**
 - f) **Agreement between the City of Duncan and the Simmons Center for operations of the municipal swimming pool for the pool season of 2022 running from May 28, 2022 to September 5, 2022 and authorize the Mayor to execute the Agreement.**
 - g) **Grounds Maintenance Agreement between the City of Duncan and the Simmons Center to use a portion of Abe Raizen Park from March 22, 2022 through December 31, 2022 and authorize the Mayor to execute the Agreement.**
 - h) **Grounds Maintenance Agreement between the City of Duncan and the Chisholm Trail Soccer Association to use a portion of Abe Raizen Park from March 22, 2022 through December 31, 2022 and authorize the Mayor to execute the Agreement.**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**
- ITEM #2:** **Consider approving a contract for services with Main Street Duncan for the 2022 calendar year.**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**
- ITEM #3:** **Consider ratifying emergency action of the City Manager in obtaining services of U.S. Underwater Commercial Dive Team to plug the 24" supply line from Lake Humphrey Intake Tower to allow City Staff to make repairs.**
- **Public Comments**
 - **Council Comments/Questions**
 - **Motion _____**
 - **Second _____**
 - **Roll Call**

- ITEM #4: Consider approving the purchase of eight (8) zero turn mowers for the Parks, Lakes, and Cemetery Departments from Great Plains Kubota in the amount of \$95,173.76.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #5: Consider adding URD Primary Cable and a new splice to the billable list of materials to the Novinium Inc. pay item list.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #6: Consider approving a Resolution declaring April of each year as Fair Housing Month in the City of Duncan as part of the Community Development Block Grant (CDBG) Covid-19 Grant Process.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #7: Consider a Resolution adopting the Fair Housing Plan for the City of Duncan as part of the acceptance of the Community Development Block Grant (CDBG) Covid -19 Grant.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #8: Consider authorizing the Mayor to execute the Residential Anti-Displacement and Relocation Plan as part of the acceptance process of the Community Development Block Grant (CDBG) Covid-19 Grant.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #9: Consider accepting and signing a Resolution adopting the Section 3 Plan for the City of Duncan as part of the acceptance of the Community Development Block Grant (CDBG) Covid-19 Grant.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #10: Consider accepting the infrastructure installed associated with the Wilkinson Park Addition Part 5 Subdivision and that the Final Plat be executed by the Mayor.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #11: Consider accepting a Traffic Operational Analysis of US-81, SH-7A and SH-7 corridors in Duncan prepared January 2022 by Traffic Engineering Consultants, Inc.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #12: Consider adopting certain Traffic Operational Recommendations on US-81, SH-7A and SH-7 Corridors in Duncan from Traffic Engineering Consultants, Inc.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #13: Consider approving an Ordinance for the City of Duncan, Oklahoma granting a non-exclusive permit to clarify Telecom LLC for the construction and operation of a cable system.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #13A: Consider declaring an emergency in relation to the previous item.

- Motion _____
- Second _____
- Roll Call

ITEM #14: OTHER COMMENTS:

a) By the Public

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.

b) By the Council

c) By the City Manager

ITEM #15: Adjournment

- Motion _____
- Second _____
- Roll Call

REGULAR MEETING
DUNCAN PUBLIC UTILITIES AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
MARCH 22, 2022
5:15 P.M.

AMENDED AGENDA/ADDENDUM

ROLL CALL

- ITEM #1: **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of March 8, 2022.
 - b) Acknowledge the correction of the ending date for the renewal of the grazing lease for Tract #3 at Lake Humphreys to Bernhardt Land & Cattle Co., for a 5-year term commencing on January 1, 2022 and ending December 30, 2026 as previously approved by the Chairman and Trustees on March 8, 2022.
 - c) Annual CPI (Consumer Price Index) increase of 4.94% per contract with Waste Connections for Sanitation Services.
 - d) Budget Amendment
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #2: **Consider Tetra Tech, Inc. Pay Request No. 20 in the amount of \$48,106.54 for services rendered in connection with the Sewer Rehabilitation Design Phase I Project.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #3: **Consider approving Pay Request No. 33 to Freese and Nichols in the total amount of \$6,711.84 for services rendered in connection with the Clear Creek Lake Dam Spillway Replacement Project.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #4: **Consider approving Pay Request No. 1 to Freese and Nichols in the total amount of \$3,479.53 for services rendered in conjunction with the Clear Creek Lake Dam Phase II Embankment Evaluation.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #5: **Consider approving a Pole Attachment Agreement between the Duncan Public Utilities Authority and Clarity Telecom LLC.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #6: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

ITEM #7: Adjournment

- Motion _____
- Second _____
- Roll Call

REGULAR MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
MARCH 22, 2022
5:15 P.M.

AMENDED AGENDA/ADDENDUM

ROLL CALL

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of February 22, 2022.
- b) Budget Amendment
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: Consider approving the Duncan Area Economic Development Foundation request to withdraw Sales Tax Dollars in the amount of \$887,248.80 for payment to Hope Construction Inc. for services rendered with the PGM Processing Expansion Project.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #3: OTHER COMMENTS:

- a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

- b) By the Chairman and Trustees
- c) By the General Manager

ITEM #4: Adjournment

- Motion _____
- Second _____
- Roll Call