

**REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
AUGUST 9, 2016
5:15 P.M.**

CORRECTED AGENDA

INVOCATION

FLAG SALUTE

ROLL CALL

- ITEM #1:** **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) Minutes of July 26, 2016.
 - b) Purchase Order List of Claims.
 - c) Payment to Oklahoma State University in the amount of \$3,307.00 for the "MayDay" class to be held October 10, 11, 12, 2016 for continued training/education for all Fire Department Members. Account No. 04-527700.
 - d) A 36 month lease for one copier through Bennett Office Equipment for the Duncan Communication Center in the amount of \$96.60 per month to be paid out of the Communication Center's contract service Account No. 01-39-524200.
 - e) Continue contract renewal providing one school resource officer to the Independent School District I-1 Stephens County for the High School and one school resource officer for the Independent School District I-1 Stephens County for the middle school for the 2016-2017 school term.
 - f) Continue contract renewal providing for the Police Department to supply off-duty Police Officers to work at extra-curricular activities sponsored by the Independent School District I-1 Stephens County for the 2016-2017 school term.
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #2:** **CONSIDER RATIFYING ACTIONS OF STAFF IN EXECUTING AN AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF CORRECTIONS (ODOC) TO OBTAIN PRISON LABOR SERVICES THROUGH THE PRISONER PUBLIC WORKS PROGRAM.**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #3:** **CONSIDER THE PURCHASE OF ONE HUSTLER ZERO TURN MOWER FOR MAINTENANCE OF LAKE PROPERTY IN THE AMOUNT OF \$8,430.77 FROM ACCOUNT NO. 15-20-530103.**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #4: CONSIDER RECEIVING COUNCIL'S PERMISSION TO PAY APS FIRE FOR INSTALLING SPRINKLER SYSTEM AND FIRE ALARM FOR A TOTAL COST OF \$27,381.74 (OF WHICH \$24,671.32 WAS APPROVED TO SPEND IN 2015) FROM ACCOUNT NUMBER 1511530058 .

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #5: CONSIDER APPROVING THE PROPOSED CONTRACT BETWEEN ECO-SITE, INC. AND THE CITY OF DUNCAN BY WHICH ECO-SITE, INC. WOULD BE LEASING CERTAIN LAND FROM THE CITY FOR THE CONSTRUCTION AND PLACEMENT OF A CELLULAR TOWER. THIS PROJECT WOULD BRING A MINIMUM MONTHLY BENEFIT TO THE CITY OF DUNCAN OF AT LEAST \$1,000.00.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #6: OTHER COMMENTS:

- a) By the Public
- b) By the Council
- c) By the City Manager

ITEM #7: ADJOURNMENT

- Motion _____
- Second _____
- Roll Call

**REGULAR MEETING
DUNCAN PUBLIC UTILITIES AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
AUGUST 9, 2016
5:15 P.M.**

AGENDA

ROLL CALL

- ITEM #1:** **CONSIDER APPROVAL OF CONSENT AGENDA:**
- a) Minutes of July 26, 2016.
 - b) Authorize Cotton Electric Cooperative to install a replacement joint-utility pole on West Camelback Road in the amount of \$3,100.00 from Account No. 62-21-5242.
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #2:** **CONSIDER APPROVING PAYMENT OF "GOOD CENTS" REBATE AND BILLING DEMAND CREDITS TO ASAP ENERGY IN THE AMOUNT OF \$22,307.67.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #3:** **OTHER COMMENTS:**
- a) By the Public
 - b) By the Chairman and Trustees
 - c) By the General Manager
- ITEM #4:** **ADJOURNMENT**
- Motion _____
 - Second _____
 - Roll Call

SPECIAL MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
AUGUST 9, 2016
5:15 P.M.

AGENDA

ROLL CALL

ITEM #1: CONSIDER CHAIRMAN AND TRUSTEES APPROVING THE DUNCAN AREA ECONOMIC DEVELOPMENT FOUNDATION REQUEST FOR A WITHDRAWAL OF SALES TAX DOLLARS IN THE SUM OF \$14,021.05 TO USE AS A JOB INCENTIVE PAYMENT TO DUNCAN AREA ECONOMIC DEVELOPMENT FOUNDATION FOR DUNCAN RECYCLING AND REFINING (DR2).

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #2: CONSIDER APPROVAL OF AN ADDENDUM TO THE CONTRACT BETWEEN THE DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY AND THE DUNCAN AREA ECONOMIC DEVELOPMENT FOUNDATION ON THE CONTRACT ENTERED INTO BY PARTIES ON JULY 28, 2015 AS SAME RELATES TO THE SELL OF ASSETS AND PAYMENTS MADE BACK TO THE TRUST.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #3: OTHER COMMENTS:
a) By the Public
b) By the Chairman and Trustees
c) By the General Manager

ITEM #4: ADJOURNMENT
▪ Motion _____
▪ Second _____
▪ Roll Call

Filed in the office of the Municipal Clerk at 9:30 a.m. on the 8th day of August, 2016.



Donna Howell, Personnel Director

The City of Duncan encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to scheduled meeting is encouraged to make necessary accommodations. The City may waive the 48 hour rule if signing is not the necessary accommodation.

M E M O

**TO: TRUSTEES OF THE DUNCAN ECONOMIC DEVELOPMENT TRUST
AUTHORITY**

FROM: DANNY FORD, INTERIM CITY MANAGER

DATE August 9th, 2016

PURPOSE:

TO CONSIDER FOR APPROVAL AN ADDENDUM TO THE CONTRACT BETWEEN THE DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY AND THE DUNCAN AREA ECONOMIC DEVELOPMENT FOUNDATION ON THE CONTRACT ENTERED INTO BY THE PARTIES ON JULY 28, 2015 AS SAME RELATES TO THE SELL OF ASSETS AND PAYMENTS MADE BACK TO THE TRUST.

BACKGROUND:

The contract entered between the parties contained a provision that required the Foundation to pay back to the trust tax proceeds on the sale of assets. It was the parties intent to make this provision effective for tax funds distributed after July 28, 2015. The current contract is not specific and needs to be amended to reflect the intent of the parties. I have enclosed an Addendum for your review.

RECOMMENDATION:

It is recommended that the Trustees approve the Addendum to the contract between Duncan Economic Development Trust Authority and the Duncan Area Economic Development Foundation.