

REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
SEPTEMBER 24, 2019
5:15 P.M.

AMENDED AGENDA/ADDENDUM

INVOCATION

FLAG SALUTE

ROLL CALL

PRESENTATION BY JIMMY PRYOR ON THE NATIONAL INCIDENT MANAGEMENT SYSTEM.

- ITEM #1: **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) Minutes of September 10, 2019.
 - b) List of Claims
 - c) Authorize the Mayor to sign a supplement to the copier lease for the updating of copiers at all City facilities.
 - d) Recommendation by the Library Board to declare listed Library withdrawals to be surplus and that the books be donated to the Friends of the Library for resale and accordingly, funds will be used to support the Library.
 - e) Entering into a five (5) year Lease Agreement with 5B Aviation, LLC, to be the Fixed Base Operator of the City's Airport.
 - f) Entering into a Master Services Agreement with Southwestern Bell Telephone for the installation of high speed data lines to the 911 Call Center.
 - g) Entering into a five (5) year Lease Agreement with Motorola for the use of software and hardware to implement a 911 computer aided dispatch system.
 - h) Agreement with Earthwise Environmental Inc. in the total amount of \$6,000.00 to provide monthly service and chemicals to maintain proper operation to the chiller and boiler for the New City Hall. Account No. 15-07-530900
 - Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #2: **Consider approving payment to Hurley Creative Tile., LLC for work completed on the carpet for the New City Hall Renovation in the amount of \$30,000.00 from Account No. 15-07-530900**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #3: **Consider approving CEC Corporation Pay Request No. 1 in the total amount of \$8,700.00 for additional services of the Airport Rehabilitate Taxiway Lighting System Project. Account No. 64-30-530105**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #4: Consider approving CEC Corporation Pay Requests No. 3 and No. 4 in the total amount of \$39,920.00 for design services of the Airport Rehabilitation Taxiway Lighting System. Account No. 64-30-530105
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #5: Consider authorizing the purchase of a Truck with utility bed and crane for the Water Production Department from Byford Auto Group in the amount of \$67,346.00. Account No. 15-06-530121
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #6: Consider accepting the low bid to install the fence for the Play Day Bark dog park to be located in Play Day Park submitted by FJ Fencing and Construction in the amount of \$29,920.30. Account No. 15-12-530104
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #7: Consider approving the purchase of Radio Read Electric Meters from Honeywell in the amount of \$73,804.00. Account No. 15-21-530103
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #8: Consider approving the purchase of (2) two Circul-Air D6XX Dural Purpose Protective Gear and Fire Hose Dryers from Casco Industries Inc., utilizing the Oklahoma Statewide Contract Number SW17241 for a total sum of \$19,900.00 out of Capital Expenditures Account No. 15-04-530129. This is an approved Capital Expenditure Item for FY2019.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #9: Consider approving the purchase of one (1) 4x4 Ford F-150 Crew Cab Oxford White in color from Billingsley Ford Government Sales Division, Duncan, OK for a total sum of \$29,300.00 out of Capital Expenditures Account No. 15-04-530126. This price came in below the Oklahoma Statewide Contract SW035. This is an approved Capital Expenditure Item for FY2019.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #10: Consider approving the Mayor signing a contract with Blackburn Construction for street repairs as needed from Account No. 15-02-530013.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #11: OTHER COMMENTS:

a) By the Public

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.

b) By the Council

c) By the City Manager

ITEM #12: ADJOURNMENT

- Motion _____
- Second _____
- Roll Call

**REGULAR MEETING
DUNCAN PUBLIC UTILITY AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
SEPTEMBER 24, 2019
5:15 P.M.**

AGENDA

ROLL CALL

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of September 10, 2019.
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

- b) By the Chairman and Trustees
- c) By the General Manager

ITEM #3: ADJOURNMENT

- Motion _____
- Second _____
- Roll Call

**REGULAR MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
SEPTEMBER 24, 2019
5:15 P.M.**

AMENDED AGENDA/ADDENDUM

ROLL CALL

- ITEM #1:** **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of August 27, 2019.
 - b) Minutes of September 10, 2019 (Special Meeting)
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #2:** **Consider entering into a five (5) year contract for services regarding the half-cent sales tax for economic development, between, between the Trust Authority and the Duncan Area Economic Development Foundation. pursuant to the terms of the agreement, one-half (1/2) of the sales tax revenue is distributed to the City of Duncan, and the other half is distributed to the Trust for use according to the contract.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #3:** **OTHER COMMENTS:**

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

- ITEM #4:** **ADJOURNMENT**

- Motion _____
- Second _____
- Roll Call

**SPECIAL MEETING
DUNCAN ENHANCEMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
SEPTEMBER 24, 2019
5:15 P.M.**

AGENDA

ROLL CALL

- ITEM #1:** **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of June 11, 2019. (Special Meeting)
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #2:** **Consider allowing the Duncan Enhancement Trust Authority (DETA) to proceed with the "Circle of Love" project being proposed for Fuqua Park near the gazebo and water feature.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #3:** **Consider allowing Gardentown, located in Duncan, Oklahoma to provide continued landscaping and maintenance for Memorial Park, the Duncan Shrubs, and around the Stephens County Historical Museum located in Fuqua Park for \$1,300.00 from Account No. 50-25-524600.**
- Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #4:** **OTHER COMMENTS:**
- a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

- b) By the Chairman and Trustees
- c) By the General Manager

- ITEM #5:** **ADJOURNMENT**
- Motion _____
 - Second _____
 - Roll Call