

REGULAR MEETING  
DUNCAN CITY COUNCIL  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
APRIL 12 2022  
5:15 P.M.

INVOCATION            Pastor David Morrow, Faith Church

FLAG SALUTE           Vice-Mayor Nick Fischer

ROLL CALL             Mayor Robert Armstrong                    City Manager, Kimberly Meek  
                                 Vice-Mayor Nick Fischer                    City Attorney David Hammond  
                                 Councilman Jimmy Peters                    City Clerk Rebecca Contreras  
                                 Councilwoman Patty Wininger  
                                 Councilwoman Lindsay Hayes

- ITEM #1:            CONSIDER APPROVAL OF CONSENT AGENDA.
- a)            Minutes of March 22, 2022.
  - b)            List of Claims
  - c)            Purchase of interface from Tyler Technologies to Motorola Flex in the amount of \$7,125.00 with a recurring fee of \$1,375.00 yearly.
  - d)            Renew a contract for services between the City of Duncan and the Foreman Prairie House Foundation for the continuation of touristic benefits and utility assistance.
  - e)            Acknowledge the correction of adding an emergency clause to the Ordinance for the City of Duncan, Oklahoma granting a non-exclusive permit to Clarity Telecom LLC for the construction and operation of a cable system as previously approved by the Mayor and Council on March 22, 2022.

A motion was made by Vice-Mayor Fischer, seconded by Councilman Peters to approve the Consent Agenda as presented. Upon roll call:

AYE: Fischer, Peters, Wininger, Hayes, Armstrong

NAY: None

- ITEM #2:            Consider approving the purchase of a 2022 Tracker Targa V-18 police patrol boat from Easton's Marine in the amount of \$45,000.00.

This item was presented by City Manager, Kimberly Meek, who advised that currently the Police Department uses a metal flatbottom boat with a 60 hp motor, obtained from military surplus to serve as lake patrol. This boat was designed to be a shallow water fishing boat and is underpowered and unstable in deeper open water. The current patrol boat is unable to perform the duties of a patrol boat in windy conditions as safety becomes a great risk.

Mrs. Meek advised that the purchase of a new police boat will aid the Police Department in the ability to patrol the city lakes safer and more effectively. The boat will also be used in search and rescue within the city limits and allows the City of Duncan to aid the surrounding areas as needed. This boat is both large and stable enough to carry six passengers, and the gear needed to perform the tasks needed.

Mrs. Meek noted that this boat was budgeted for the year 2022. Bids were received from Ranger Boats, G3 Boats, and Easton's Marine, with Easton's Marine being the lowest bid.

Mrs. Meek stated that the expected delivery date is July 2022.

Councilman Fischer inquired about proper storing of the boat.

Leland Parker, Sgt. Duncan Police Department, indicated that the boat will be stored at the Armory until a later date when a more permanent location could be determined.

Councilwoman Wininger wanted to ensure that the Dive Team would be able to use this boat and what were the plans for the existing boat.

Sgt Parker replied the Dive Team would have access to this boat. The current or existing boat would continue to be used for shallow water/floods/creek rescues.

Mayor Armstrong inquired if this amount included the outfitting of the boat with the appropriate equipment.

Sgt. Parker replied that this price was for the boat only.

A motion was made by Vice-Mayor Fischer, seconded by Councilwoman Wininger to approve the purchase of a 2022 Tracker Targa V-18 police patrol boat from Easton's Marine in the amount of \$45,000.00. Upon roll call:

AYE: Fischer, Wininger, Peters, Hayes, Armstrong

NAY: None

**ITEM #3:** Consider adopting an Ordinance declaring certain city property surplus and allowing for the sale of said property as described in the Ordinance.

This item was presented by City Manager, Kimberly Meek, who advised that the City of Duncan purchased a Yamaha Mini Excavator vi017 for the Electric Department in 2010 for the use in the construction and maintenance of the electric system. This piece of equipment was replaced in 2021 and is no longer economical to keep in service and is in storage.

Mrs. Meek advised that Duncan Power Staff has notified the City Managers' office that they have no foreseeable need for this property and would like to dispose of it before it begins to deteriorate and lose all remaining value. The re-sale of the Mini Excavator and spare parts ranges between \$10,000 and \$15,000.

A motion was made by Councilman Peters, seconded by Councilwoman Winger to adopt an Ordinance declaring certain city property surplus and allowing for the sale of said property as described in the Ordinance. Upon roll call:

**AYE:** Peters, Winger, Hayes, Fischer, Armstrong

**NAY:** None

**ITEM #4:** Consider adopting a Resolution to utilize the services of CEC Consulting Engineering Firm to perform the April 1, 2022 – March 31, 2024 City of Duncan's bridge inspections.

This item was presented by City Manager, Kimberly Meek, who advised that National Bridge Inspection Standards mandate that all public bridges be inspected every two years. The bridge inspection program now is 100% Federally funded if we use ODOT "Prequalified Consulting Engineering Firms".

Mrs. Meek advised that CEC is prequalified by ODOT for the 2022 - 2024 Inspection Phase.

Mrs. Meek stated that as Stephens County has and is continuing to use CEC for their Bridge Inspection, we can also continue to utilize CEC without having to go through an Interview Process.

Mrs. Meek advised that CEC is located in Oklahoma City and has a local office that is completely familiar with the bridge inspection program.

Councilwoman Winger requested the number of bridges that Duncan has that this inspection would cover.

Buddy Hokit, Public Works Director, advised that he did not have the number on hand, but would get that number to Council.

A motion was made by Vice-Mayor Fischer, seconded by Councilwoman Winger to approve adopting a Resolution to utilize the services of CEC Consulting Engineering Firm to perform the April 1, 2022 – March 31, 2024 City of Duncan's bridge inspections. Upon roll call:

**AYE:** Fischer, Winger, Peters, Hayes, Armstrong

**NAY:** None

**ITEM #5:** Consider awarding the bid for Electrical Distribution Improvements by underground cable injection treatment to Novinium Inc. in an amount not-to-exceed \$1,100,000.00.

This item was presented by City Manager, Kimberly Meek, who advised that this project consists of furnishing all required material, supplies, equipment, tools, and plant to perform all necessary installation and labor for the restoration of Underground Distribution Electric Lines located in the Duncan Mobile Village, Timbergate, Clampitt Oaks, Whispering Hills and West Club Additions located around Duncan. The Project Specifications are by unit and turn-key with the Contractor providing all work involved with the injection of a dielectric enhancement fluid. Duncan Power crews will switch power off and on as required by the repair Crews.

Mrs. Meek advised that Staff requested unit pricing so that as each section is tested, the appropriate treatment can be applied resulting in the longest-lasting cable injection remedy being applied. Bids were opened on November 30th, 2021, and because of the proprietary nature of the chemicals and the process, Novinium was and is the only Company able to fulfill the requirements. Because of reduction in cost for the process Novinium Crews are using today verses 5 years ago, Duncan Power can get ahead of our 5-year schedule for this cable treatment work. Thereby making a large stride in system reliability in more than one or two underground additions in 2022.

Mrs. Meek noted that due to the site-specific variables and to maximize this present favorable pricing opportunity; authorization is being asked for all Housing Additions in the 5-year Budget be approved (recognizing the urgent need to get as much cable as possible treated in 2022) realizing that all of these additions cannot be completed for this price. This will allow Staff the flexibility to completely utilize the current Budget, favorable pricing, this contract workforce and save money on contractor in and out costs.

Mrs. Meek advised that Staff recommends awarding the work to Novinium in an amount not to exceed the FY 2022 Approved Budget of \$1,100,000.00.

Mayor Armstrong commented and looked for confirmation that this process has been done before.

David Yeager, Duncan Power Director, replied Yes.

A motion was made by Vice-Mayor Fischer, seconded by Councilman Peters to award the bid for Electrical Distribution Improvements by underground cable injection treatment to Novinium Inc. in an amount not-to-exceed \$1,100,000.00. Upon roll call:

AYE: Fischer, Peters, Wininger, Hayes, Armstrong

NAY: None

ITEM #6: Consider authorizing the purchase of S&C Electric Company Circuit Switcher Vacuum Interrupters at Plato Substation in the amount of \$45,465.00.

This item was presented by City Manager, Kimberly Meek, who advised that Duncan Power has a S & C Electric Co. Circuit Switcher in Plato Substation from the time of original construction (circa 1976). Within the past 2 months we have experienced a problem with this unit, in that 1-pole of this 3-pole switch has lost its vacuum seal and cannot be safely opened under normal operating current and would most likely fail catastrophically opening under a fault operation. This is a critical switch in the substation that controls the power transformer. If we were unable to open or close this switch at a critical time, we would be unable to service 30% of our customers.

Mrs. Meek noted that Duncan Power Crews will undertake a stop-gap repair to keep this critical switch operating through the summer that will take 1 to 2 days using parts from a similar switch at the de-commissioned Bois D' Arc Substation.

Mrs. Meek stated that this switch is proprietary in nature, therefore the new parts purchased will be from the original equipment manufacturer S & C Electric Co. The work to replace all 3-poles with new vacuum interrupters will take about one week and will be scheduled for early November 2022.

Councilwoman Wininger inquired as to why we were waiting until November.

David Yeager, Duncan Power Director, summarized the process required to complete the task. He advised that summertime maintenance should not be considered due to the increased load in the summer months. If a fault were to occur the system would be better able to handle it during the winter load.

Councilwoman Wininger followed up by asking if the old part was capable of filling the summer gap.

Director Yeager stated that he was confident it could. If it should not, hopefully by that time, the new part would be on site to install.

Councilman Peters re-iterated concern about potential power interruption.

Director Yeager confirmed that according to plans, there should be no interruptions.

A motion was made by Vice-Mayor Fischer, seconded by Councilman Peters to authorize the purchase of S&C Electric Company Circuit Switcher Vacuum Interrupters at Plato Substation in the amount of \$45,465.00. Upon roll call:

AYE: Fischer, Peters, Wininger, Hayes, Armstrong

NAY: None

ITEM #7: Consider authorizing the purchase of seven (7) sets of Structural Firefighting Gear for the Duncan Fire Department from Casco Industries, Inc. utilizing the Oklahoma Statewide Contract #SW17241 for a total cost of \$22,659.00.

This item was presented by City Manager, Kimberly Meek, who advised that the structural firefighting gear is replacing gear that has reached its end-of-life time. This gear is designed to protect the firefighter from the thermal hazard and mechanical hazards of interior structural firefighting. In the worst-case scenario, to attempt to give the wearer a decent chance of surviving a flashover. It is essential in providing proper approved protection to the firefighters.

Councilwoman Wininger asked if there were sizes or custom.

Dayton Burnside, Fire Chief, replied that the gear was custom fit and would take up to 6 months for delivery. He confirmed that the current gear would adequately protect the firefighters until the new gear arrived.

A motion was made by Councilman Peters, seconded by Councilwoman Winger to authorize the purchase of seven (7) sets of Structural Firefighting Gear for the Duncan Fire Department from Casco Industries, Inc. utilizing the Oklahoma Statewide Contract #SW17241 for a total cost of \$22,659.00. Upon roll call:

AYE: Peters, Winger, Hayes, Fischer, Armstrong

NAY: None

ITEM #8: Consider approving a lease agreement with US Cellular for the placement of a monopole wireless communication tower to be located on city property at the library.

This item was pulled.

ITEM #9: OTHER COMMENTS:

*Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.*

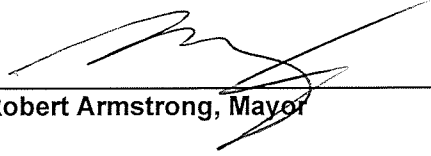
- a) By the Public – There were no comments by the public.
- b) By the Council- Councilwoman Winger reminded of the increase in traffic and activities over the Easter holiday. She asked everyone to watch out for the children. She wished them Safety and a Blessed Holiday.
- c) By the City Manager- City Manager, Kimberly Meek, asked the Council to notice an easter egg that had been placed in front of them. She asked them to open their egg and find the City's new challenge coin, City Pin and a chocolate goody. She acknowledged that the new Public Information/Civic Engagement Officer had more pins and other Duncan regalia for them to use when representing the City. She wished them a Happy Easter.

ITEM #10: Adjournment

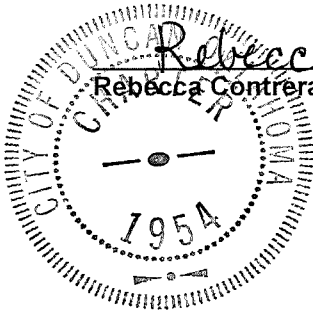
A motion was made by Vice- Mayor Fischer, seconded by Councilman Peters to adjourn the meeting. Upon roll call:

AYE: Fischer, Peters, Winger, Hayes, Armstrong

NAY: None

  
Robert Armstrong, Mayor

  
Rebecca Contreras, City Clerk



**REGULAR MEETING  
DUNCAN PUBLIC UTILITIES AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
APRIL 12, 2022  
5:15 P.M.**

<b>ROLL CALL</b>	<b>Chairman Robert Armstrong Vice-Nick Fischer Trustee Jimmy Peters Trustee Patty Winger Trustee Lindsay Hayes</b>	<b>General Manager Kimberly Meek Authority Attorney Jeff Archer Secretary Rebecca Contreras</b>
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**ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA  
a) Minutes of March 22, 2022.**

A motion was made by Vice-Chairman Fischer, seconded by Trustee Winger to approve the Consent Agenda as presented. Upon roll call:

**AYE: Fischer, Winger, Peters, Hayes, Armstrong**

**NAY: None**

**ITEM #2: Consider approving a Pole Attachment Agreement between the Duncan Public Utilities Authority and Clarity Telecom LLC. (Tabled from March 22, 2022)**

This item was pulled.

**ITEM #3: Consider approving Miller & Son's Inc. Pay Request in the total amount of \$46,485.00 for services rendered in connection with the Sanitary Sewer Rehabilitation Project.**

This item was presented by General Manager, Kimberly Meek, who advised that on May 25, 2021, Mayor and Council approved a contract with PM Construction for I&I sanitary sewer rehabilitation.

Mrs. Meek advised that during construction PM Construction encountered one main sanitary sewer line that needed replaced and was out of their scope of work for their phase of rehab. The additional work went out for bid and Miller Construction was the low bidder and was retained to complete the out-of-scope work.

Councilwoman Winger asked if this was at Ash & 7<sup>th</sup> Street and are work remained on schedule.

Buddy Hokit, Public Works Director, replied, no that it was a line burst from a sewer project that had not been properly located on the maps. He believed that the sewer project was performing ahead of the anticipated schedule.

A motion was made by Vice- Chairman Fischer, seconded by Trustee Hayes to approve Miller & Son's Inc. Pay Request in the total amount of \$46,485.00 for services rendered in connection with the Sanitary Sewer Rehabilitation Project. Upon roll call:

**AYE: Fischer, Hayes, Peters, Winger, Armstrong**

**NAY: None**

**ITEM #4: Consider ratifying the action of the General Manager for obtaining services through SEMA Construction Inc. to make immediate repairs to the Clear Creek Lake Dam.**

This item was presented by General Manager, Kimberly Meek, who advised that On January 11, 2022, Chairman and Trustees approved an agreement for Freese & Nichols for services to perform a Clear Creek Lake Dam Phase II Embankment Study. During the phases of the study Freese & Nichols discovered 2 sinkholes that require immediate attention.

Councilwoman Winger asked if there was a known reason for the sink holes.

Buddy Hokit, Public Works Director, replied that no known source as of yet, that it was partly those failures that created the need for the current study.

Trustee Peters asked if the location of the sink holes was near the Spillway.

Director Hokit answered that they were no where close.

Trustee Peters followed up by asking if any more sink holes were anticipated.

Director Hokit replied that all known sink holes have been addressed.

A motion was made by Vice- Chairman Fischer, seconded by Trustee Peters to ratify the action of the General Manager for obtaining services through SEMA Construction Inc. to make immediate repairs to the Clear Creek Lake Dam. Upon roll call:

AYE: Fischer, Peters, Wininger, Hayes, Armstrong

NAY: None

ITEM #5: Consider approving SEMA Construction Inc. Change Order No. 5 for the Clear Creek Lake Spillway Replacement Project and authorize the Chairman to execute the Change Order.

This item was presented by General Manager, Kimberly Meek, who advised that on September 8, 2020, Chairman and Trustees approved the Clear Creek Lake Spillway Rehabilitation Project contract with SEMA Construction.

Mrs. Meek advised that Change Order No. 5 will overrun the contract to not exceed \$42,164.34 due to sinkholes at the Clear Creek Dam that require immediate attention.

A motion was made by Trustee Peters, seconded by Vice-Chairman Fischer to approve SEMA Construction Inc. Change Order No. 5 for the Clear Creek Lake Spillway Replacement Project, and authorize the Chairman to execute the Change Order. Upon roll call:

AYE: Peters, Fischer, Wininger, Hayes, Armstrong

NAY: None

ITEM #6: Consider approving SEMA Construction Inc. Pay Request No. 15 in the amount of \$199,620.13 for construction services rendered in conjunction with the Clear Creek Lake Spillway Project.

This item was presented by General Manager, Kimberly Meek, who advised that on September 8, 2020, Mayor and Council approved a contract with SEMA Construction to provide construction services for the Clear Creek Lake Spillway.

Mrs. Meek noted that this pay request is for construction services rendered through February 25, 2022, with a 96.41% of the contract paid to date.

Trustee Wininger stated that she wanted to lodge a complaint. After a moment for dramatic effect, she smiled and stated that she was requesting that Council be allowed to have their picture taken on top of the newly constructed spillway.

General Manager Meek promptly agreed that yes, they most definitely could have their picture taken on top of the spillway.

A motion was made by Trustee Peters, seconded by Trustee Wininger to approve SEMA Construction Inc. Pay Request No. 15 in the amount of \$199,620.13 for construction services rendered in conjunction with the Clear Creek Lake Spillway Project. Upon roll call:

AYE: Peters, Wininger, Hayes, Fischer, Armstrong

NAY: None

ITEM #7: Consider approving Portland Utilities Construction Co. LLC Pay Request No. 7 in the total amount of \$247,411.35 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project.

This item was presented by General Manager, Kimberly Meek, who advised that on March 23, 2021, Mayor and Council approved a contract with Portland Utilities Construction Co. LLC to provide construction services for the Sanitary Sewer Rehabilitation Project (Phase 1A).

Mrs. Meek advised that this pay request is for services rendered through February 25, 2022.

A motion was made by Vice- Chairman Fischer, seconded by Trustee Peters to approve Portland Utilities Construction Co. LLC Pay Request No. 7 in the total amount of \$247,411.35 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project. Upon roll call:

AYE: Fischer, Peters, Wininger, Hayes, Armstrong

NAY: None

ITEM #8: OTHER COMMENTS:

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

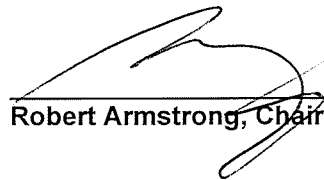
- a) By the Public-There were no comments from the Public.
- b) By the Chairman and Trustees-There were no comments.
- c) By the General Manager-There were no comments.

ITEM #9: Adjournment

A motion was made by Vice- Chairman Fischer, seconded by Trustee Peters to adjourn the meeting. Upon roll call:

AYE: Fischer, Peters, Winger, Hayes, Armstrong

NAY: None

  
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Robert Armstrong, Chairman

  
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Rebecca Contreras, Secretary



SPECIAL MEETING  
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
APRIL 12, 2022  
5:15 P.M.

ROLL CALL	Chairman Robert Armstrong Vice-Nick Fischer Trustee Jimmy Peters Trustee Patty Wininger Trustee Lindsay Hayes	General Manager Kimberly Meek Authority Attorney Jeff Archer Secretary Rebecca Contreras
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Presentation by Lyle Roggow, President Duncan Area Economic Development Foundation regarding an update on the Duncan Area economic Development Foundation (DAEDF).

Lyle Roggow, President Duncan Area Economic Development Foundation, addressed the Chairman and Trustees with a brief update regarding Duncan Area Economic Development Foundation (DAEDF). He outlined efforts that DAEDF has put forth during this quarter as well as future plans for progress in the Community.

Mr. Roggow shared that at the last job fair hosted by DAEDF that 18 businesses were present, and 175 job seekers were in attendance. He anticipates that another job fair will be held the first week of June which will allow the Chamber of Commerce and Red River to complete their jobs fairs currently scheduled in April and May.

As an enhancement to the services, Mr. Roggow stated that a new process was live which allowed applicants to upload their resume to the DAEDF website. Once their resume was accepted the team at DAEDF would submit the resumes to potential businesses looking to fill a position with skills found in the resume.

Mr. Roggow also mentioned that in addition to this new service that the team was considering and working on a Relocation Program which would draw people to our community or county (surrounding area). He referred to Tulsa's relocation program which offers \$10,000.00 through the George Kiser Foundation. He also referred to a website called MakeMyMove.com thinking that what they are working on would be a hybrid of the two encouraging those interested in relocating to purchase a home – a hybrid framework.

Mr. Roggow gave an update on PGM stating that Hope Construction finished the slab work. The frame is up, and sheet metal is being installed.

Mr. Roggow updated the Chairman and Trustees on The Lab Project: (2) two Borren will arrive in July or August and (3) three Nix. They are building kits. A work schedule has been requested for a better understanding of the project.

Mr. Roggow stated that there are a few outstanding conversations with RFP's. Those businesses or interested parties will remain confidential until a firm commitment is in place.

Mr. Roggow discussed the possibility of a SBDC Coordinator Small businesses need help – potential partnerships for a \$50,000.00 grant are being considered. Durant's program was offered as an example or template. The kind of person who they would look to be coordinator would be a counterpart to J. Jacobe which Council is familiar with.

Mr. Roggow stated that the Oklahoma Department of Commerce Industrial Park Comprehensive Plan had been compiled. That it required 3 bids and each community provided such.

Wrapping up the highlighting of accomplishments Mr. Roggow reminded of the Turkey Hunt which will be held on April 20<sup>th</sup> – 21<sup>st</sup>. He advised there will be 15-17 guests, 4 site selectors, a couple of interested businesses, and 2 wounded vets. One of the veterans is a motivational speaker and will be speaking on the 21<sup>st</sup> for the Turkey Hunt.

Mr. Roggow opened the floor to the Council for questions.

Trustee Wininger inquired about how many new jobs were added with the recent PGM expansion.

Mr. Roggow replied that he was unable to say: one relocation, and a search still for people, but a current number of 50-60 people now employed since the 2<sup>nd</sup> furnace was added.

Trustee Wininger followed up by asking if PGM would still hire qualified candidates.

Mr. Roggow replied yes.

Trustee Peters asked if there were any open buildings in the lab buildings and how many businesses are housed.

Mr. Roggow replied that the Lab buildings stay full, but currently has two (2) available for recruitment and one (1) of the buildings has a company in negotiations.

Trustee Peters asked if there will be better diversity with the businesses brought into Duncan.



Mr. Roggow replied yes, they are moving away from the oil and gas businesses. He noted that currently there is prosthetics, Ameri-packs (environmental standpoint of oil and gas), and a few others. He noted that there is a shell waiting for commitment.

Trustee Peters asked if there were any plans for the Eastland Property.

Mr. Roggow replied that there were plans for a 40,000 sq ft building, but there are limitations with the access roads for potentially interested parties.

Trustee Wininger asked about the two (2) building kits coming in and if they were all spec'd out.

Mr. Roggow replied yes and no. He advised that the dimensions yes. The design is the same as the former design only less office space which allows for more shop space. This change was made from occupant feedback in other labs.

Trustee Wininger confirmed that the kits are a quick set up.

Mr. Roggow agreed that yes, a quick set up with now more flexibility for the shop space, but that no unique customization is expected going forward. He advised that anything that may come up would be very small and doable things.

Trustee Wininger asked if the exterior would match the existing buildings.

Mr. Roggow said yes.

Trustee Hayes inquired about the Job fairs – Their Successes – Feedback – How many people actually get hired.

Mr. Roggow replied that Blue Arch said they had good response. He mentioned that the opportunity will be good for the job fair if attendees or businesses do not begin dropping out. He noted that when one or the other stops attending, that is when they will know the effectiveness has run out. He advised that Family Dollar also stated that they had good applicants.

Trustee Hayes asked if it was true that it was only announced for an hour.

Mr. Roggow clarified that the hour is the radius out that his marketing team will send information regarding the job fair. He advised that for the two (2) weeks leading up to the job fair blasts are sent as far as an hour out, meaning if the drive to Duncan is an hour or less, they are in the marketed target area.

Mr. Roggow continued the conversation stating that some of the banks were hiring on the spot.

Trustee Hayes asked if any business could come.

Mr. Roggow replied that he tries to keep all businesses that attend held to the requirement that they are in our county, but yes, any business can come inside the county.

Trustee Wininger asked if he knew the percentage of companies that pay or help with relocation fees.

Mr. Roggow advised that he did not know.

Trustee Hayes asked when would the Resumes that they collect be available.

Mr. Roggow stated they were available right now. He advised that the link is up on their website to access. He stated that they are sending resumes to Big Belly Deli, Family Dollar.

Councilwoman Wininger asked about Goodyear.

Mr. Roggow replied no, not Goodyear.

Trustee Hayes asked how this project was being paid for if it were by grant money, DAEDF money, or other means.

Mr. Roggow replied that he leverages DAEDF funds with other foundations. He advised that building the relocation program or any job matching is in the process of being built that Sales Tax dollars are being used as they administratively work on all the projects. He advised that relocations will require some form of commitment. He noted that the economic benefit threshold is being built.

Councilwoman Wininger agreed remembering that Tulsa had a time commitment built into their program.

Vice-Chairman Fischer asked if DAEDF had considered moving their offices into City Hall to form a unified team and base.

Mr. Roggow replied that it was a motivating need of the labs to be on site or close to be able to answer daily questions and for potential partners.

Trustee Hayes asked if the position being referred to as the Jacobs position was a true need seeing that we already have three (2) Jacobs.

Mr. Roggow replied yes, a true need.

Trustee Hayes continued by asking for an explanation of the purpose or intent of the Turkey Hunt. She stated that most people do not know what this was, and would benefit from the explanation.

Mr. Roggow explained that the Turkey Hunt 2-day event. He advised that it is a method for marketing our community and for having potential businesses fall in love with what Duncan has to offer. It would provide an idea of the quality of life that can be provided here as on night one a visit to the Territory is scheduled and night two is at the Brewery. He mentioned that the Lt. Governor will be in attendance showing support. He wanted to clarify that it is a Hunt and not a Killing Turkey event. He advised that past participants had come to the event, not liking the idea of it, and left loving it.

Trustee Wininger asked if the Site Selectors would also be viewing the virtual tour.

Mr. Roggow replied no.

Trustee Wininger asked if they still have that technology available to share with them if they would like to see it.

Mr. Roggow replied yes, it is still available.

Closing out the questions, Trustee Hayes asked for confirmation of what exactly of all the projects that Mr. Roggow spoke of, does DAEDF sales tax dollars pay for.

Mr. Roggow confirmed that PGM, the lab buildings, the job fairs, and all administrative work on the internal processes for all projects is supported in part by the DAEDF sales tax dollars.

ITEM #1: Consider approving the Duncan Area Economic Development Foundation request to withdraw Sales Tax Dollars in the amount of \$887,248.80 for reimbursement to Duncan Area Economic Development Foundation for payment rendered to Hope Equipment and Construction Inc. for services rendered with the PGM Processing Expansion Project. (Tabled from March 22, 2022)

This item was presented by General Manager, Kimberly Meek, who advised that The DAEDF Board of Directors met to discuss and approve the PGM Processing expansion project. This project was approved by the Duncan Economic Development Trust Authority on May 25, 2021. The request letter from DAEDF is attached. This is the seventh payment request for the project to Hope Construction. Note that this is a request to reimburse DAEDF. DAEDF paid Hope Construction the requested amount.

Before a motion was made, Trustee Hayes took a moment and spoke to Mr. Roggow. She apologized for not having had a one-on-one conversation first and that this would be the first time that he had heard her position. She expressed concern and was struggling with seeing the impact of DAEDF's dollars in the Community.

A motion was made by Vice-Chairman Fischer, seconded by Trustee Peters to approve the Duncan Area Economic Development Foundation request to withdraw Sales Tax Dollars in the amount of \$887,248.80 for reimbursement to Duncan Area Economic Development Foundation for payment rendered to Hope Equipment and Construction Inc. for services rendered with the PGM Processing Expansion Project. Upon roll call:

AYE: Fischer, Peters, Wininger

NAY: Hayes, Armstrong

ITEM #2: OTHER COMMENTS:

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

a) By the Public-There were no comments from the Public.

b) By the Chairman and Trustees-

Chairman Armstrong commented that on one side he had the OML Woman of the Year and on his other side he acknowledged the most recent award of Councilwoman Wininger as Duncan Chamber's Woman of the Year. Congratulations were shared.

Trustee Hayes shared a short story of right before she was elected to the Council seat that Ed Apple had advised her to consider all things under the notion of unity. She stated that Mr. Apple asked her to include all organizations: Chamber of Commerce, ASCOG, charity organizations, Boards of the City, Trusts of the City. She stated that all the pieces should come together and Unify toward the common goal and good for the Citizens and City. She stated that she had not witnessed that unity with DAEDF. She apologized for not having a polished speech ready, but that her vote No today was because she did not see the benefit

that the partnership was intended to provide. She ended with "it is good for Duncan if we all work together".

Vice-Chairman Fischer echoed the sentiments of Councilwoman Hayes stating that the betterment of Duncan is his focus.

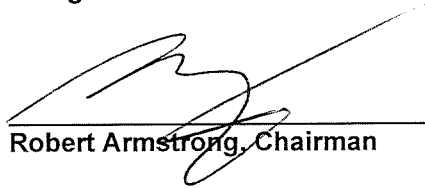
c) By the General Manager-There were none.

ITEM #3: Adjournment

A motion was made by Vice- Chairman Fischer, seconded by Trustee Hayes to adjourn the meeting. Upon roll call:

AYE: Fischer, Hayes, Wininger, Peters, Armstrong

NAY: None



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Robert Armstrong, Chairman



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Rebecca Contreras, Secretary