



TEMPORARY STREET OCCUPANCY PERMIT

As provided by City Code Part 14

1. Applicant's Name: _____

2. Business/Corporation Name: _____

Mailing Address: _____ Phone #: _____

Fax #: _____ Email: _____

3. Street Closure Location (*specify street closure extents*): _____

4. Date(s)/Time(s) of Proposed Street Closure: _____

5. Purpose of Street Closure (*explain activity in detail*): _____

Please initial beside each item:

_____ ***Applicant shall notify all occupants within the block to be closed and indicate in writing that there are no objections to the street closure. (Attach certification statement to application.)***

_____ Applicant agrees to ensure that area is properly cleaned of trash and debris following street closure event.

_____ Applicant agrees to indemnify and hold harmless the City of Duncan, its agents, assigns or successors for any and all damages resulting from the permitted activity.

_____ Applicant agrees to fully comply with all applicable City of Duncan Ordinances and Statutes of the State of Oklahoma.

_____ Applicant agrees that failure of the applicant to comply with any of the terms of this permit will nullify the authority granted hereunder, and will constitute full authority of the City of Duncan to cause any associated activity to immediately cease and desist.

_____ Date

_____ Applicant's Signature

BOND/INSURANCE DOCUMENTATION RECEIVED (*if required*): _____

BUILDING PERMIT RECEIVED (*if applicable*): _____

POLICE DEPARTMENT Approved Denied

_____ Date

_____ Authorization Signature

PUBLIC WORKS DEPARTMENT Approved Denied

_____ Date

_____ Authorization Signature

Chapter 3 Use of Streets in Building

Section 14-301	Temporary occupancy of streets with building material, permit and bond.
Section 14-302	Requisite of permit, amount of obstruction permitted, certain streets excepted, no advertising.
Section 15-303	Protection of sidewalks.
Section 15-304	May occupy part of street, lights.

SECTION 14-301 TEMPORARY OCCUPANCY OF STREETS WITH BUILDING MATERIAL, PERMIT AND BOND.

- A. Any person desiring to temporarily occupy any portion of any public street, alley or sidewalk within the city, for the purpose of placing thereon material or rubbish for or from building operations or for excavation of any area thereunder or for any purpose whatever connected with the erection, removal, alteration or repair of any building or other structure, shall apply to the city engineer for a permit for such temporary occupation.
- B. It is unlawful to occupy or obstruct any street, alley or sidewalk without a written permit therefor from the city engineer.
- C. The permit shall not be issued until the person applying therefore shall have first presented a building permit therefor, together with a bond approved by the city manager in such sum as shall be fixed by the engineer conditioned that the principal therein will discharge all claims of every character arising from or occasioned by such occupancy of such street, alley or sidewalk, or the construction or repair of such building, or the making of such excavation and discharge all judgements obtained together with all costs attached thereto against the city by reason of any such claim, injury or damage sustained.
- D. Every person carrying on such excavation or building operation shall keep all streets, alleys, and sidewalks adjacent to such excavation or building operations carried on by them in a clean and orderly condition and not obstructed, except as provided herein, during such operation.
- E. At the expiration of the time stipulated in the permit aforesaid, they shall restore all such streets, alleys and sidewalks to as good condition as they were before the beginning of such operations.
- F. A violation of any of the provisions of this chapter shall, upon final conviction thereof, constitute and work a forfeiture of all rights and privileges granted by the permit hereinbefore mentioned.

SECTION 14-302 REQUISITE OF PERMIT, AMOUNT OF OBSTRUCTION PERMITTED, CERTAIN STREETS EXCEPTED, NO ADVERTISING.

- A. Permits for temporary street occupancy as hereinbefore provided shall be issued by the city engineer, shall be in writing, and shall be for a period of time not to exceed ninety (90) days or such time as the city engineer may deem expedient.
- B. The permit shall specify how much of the street, sidewalk or alley shall be obstructed which amount of obstruction shall be within the discretion of the city engineer. No more than one-half (1/2) of any alley nor more than two-thirds (2/3) of any sidewalk nor more than one-fourth (1/4) of any street shall be obstructed.
- C. When any building within the fire limits of the city is being repaired or constructed, no part of the streets or the intersecting side-streets shall be obstructed by any lumber or material of any kind, and the streets shall be kept open and clear for conveyance, traffic and travelers by foot, at all times, except that sidewalks shall be restored to travel and the same roofed and covered with proper and sufficient material to protect the traveling public, while passing, from falling material of any kind.
- D. No advertising of any kind or character shall be placed on the structure or barricades on or inside the street lines of any street.

SECTION 14-303 PROTECTION OF SIDEWALKS.

- A. Whenever any portion of any street, alley or sidewalk shall be obstructed under a permit as hereinbefore provided, the sidewalk and driveway thereon shall be protected by a covering which shall be sufficient to protect the public from danger attendant upon such building. The driveway and sidewalk sufficient, in the opinion of the city engineer to accommodate the public, shall be kept in good condition for travel.
- B. Failure to comply with this section of this chapter shall immediately work a forfeiture of the permit given thereunder and all rights and privileges granted therein.

SECTION 14-304 MAY OCCUPY PART OF STREET, LIGHTS.

Any person or persons erecting any building may for the time occupy a reasonable portion of the street in front of such building pursuant to this chapter. The person occupying such street shall place and keep lights on the material at night and maintain suitable barricades to protect persons from danger. Such portions of the street so used for placing building material shall not in any case exceed the specifications set out in this chapter.