

**REGULAR MEETING  
DUNCAN CITY COUNCIL  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JANUARY 13, 2026  
5:15 P.M.**

**AGENDA**

**INVOCATION**

**FLAG SALUTE**

**ROLL CALL**

**Presentation of check by the Oklahoma Water Resources Board (OWRB)**

- ITEM #1:** ☐ **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) Minutes of November 18, 2025 (Special Meeting).
  - b) Minutes of December 9, 2025.
  - c) Ratify the actions of the City Manager approving December 23, 2025 list of Claims/List of Claims.
  - d) Budget Amendments
  - e) Acknowledge City Manager, Chris Deal's, appointment of Alan Huckabaa to the Lakes Commission.
  - f) Supplemental easement and right-of-way between City of Duncan and Public Service Company of Oklahoma (PSO) for property situated in the State of Oklahoma, Stephens County, S/2 of NW/4 of Quarter section, Section 20, Township No. 1S, Range No. 7W.
  - g) Waterline Easement from the City of Duncan, Oklahoma to the City of Duncan, Oklahoma.
  - h) Resolution adopting the City of Duncan's purchasing manual for the City of Duncan, Oklahoma, and its Trusts.
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call \_\_\_\_\_
- ITEM #2:** ☐ **Consider approving entering into a project agreement with the Oklahoma Department of Transportation (ODOT) for the design and construction of sidewalks in multiple locations in the amount of \$240,756.00.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call \_\_\_\_\_
- ITEM #3:** ☐ **Consider an Ordinance amending Ordinance 10-402 which establishes offenses against the health, welfare, and morals used by the City of Duncan, Oklahoma.**
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call \_\_\_\_\_
- ITEM #3A:** ☐ **Consider declaring an emergency in relation to the previous item.**
- Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call \_\_\_\_\_

ITEM #4: ☐ Consider an Amended Water Use Agreement with Citation Oil & Gas Corporation for the purpose of oil and gas well completion.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #5: ☐ OTHER COMMENTS:

a) By the Public

*Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.*

b) By the Council

c) By the City Manager

ITEM #6: ☐ Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**REGULAR MEETING  
DUNCAN PUBLIC UTILITIES AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JANUARY 13, 2025  
5:15 P.M.**

**AGENDA**

**ROLL CALL**

- ITEM #1:** ☐ **CONSIDER APPROVAL OF CONSENT AGENDA**
- a) Minutes of December 9, 2025.
  - b) Budget Amendments
  - c) Annual Consumer Price Index (CPI) in the amount of 2.7% for Lake Lot Leases effective January 2026 first billing cycle.
  - d) Annual Consumer Price Index (CPI) in the amount of 2.7% for Water and Sanitary Sewer Services effective January 2026 first billing cycle.
  - e) Resolution adopting the City of Duncan's purchasing manual for the City of Duncan, Oklahoma, and its Trusts.
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call
- ITEM #2:** ☐ **Consider approving Tetra Tech Change Order No. 3 in the amount of \$27,950.00 for the Sewer Rehab Design Phase 1D Project to address emergency work not included in the original scope of work and authorize the Charman to execute the Change Order.**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #3:** ☐ **Consider approving Pay Request No. 1 to Miller-Tippens Construction, LLC in the amount of \$167,826.37 for construction management rendered in conjunction with the new Duncan Fire Station No. 4 (Hwy 81 and Camelback).**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #4:** ☐ **Consider approving Pay Request No. 2 to Miller-Tippens Construction, LLC in the amount of \$178,614.64 for construction management rendered in conjunction with the new Duncan Fire Station No. 4 (Hwy 81 and Camelback).**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #5:** ☐ **Consider approving Pay Request No. 11 to ADG Blatt in the amount of \$6,937.48 for professional services rendered in conjunction with the new Duncan Fire Station No. 4 (Hwy 81 and Camelback)**
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

**ITEM #6:** ☐ Consider approving Pay Request No. 5 to Downey Contracting, LLC in the amount of \$509,038.76 for services rendered in connection with the Sanitary Sewer Rehabilitation Project Phase 1D.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**ITEM #7:** ☐ Consider approving Pay Request No. 34 to Freese and Nichols, Inc. in the amount of \$4,734.86 for services rendered in conjunction with the El Rancho Water Tower Replacement Project.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**ITEM #8:** ☐ Consider approving Pay Request No. 27 to Tetra Tech, Inc. in the amount of \$1,720.00 for services rendered in connection with the Sewer Rehabilitation Design Phase 1 Project.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**ITEM #9:** ☐ Consider approving Pay Request No. 41 to Freese and Nichols in the total amount of \$60,818.17 for services rendered in conjunction with the Water Project FY 2022.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**ITEM #10:** ☐ Consider approving Pay Request No. 42 to Freese and Nichols in the total amount of \$42,348.99 for services rendered in conjunction with the Water Project FY 2022.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**ITEM #11:** ☐ Consider staff and commission recommendation regarding the mapping of Lake Cabin Lease sites. *(Tabled from 12-9-2025)*

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**ITEM #12:** ☐ Consider staff and commission recommendation regarding lake cabin lease rates. *(Tabled from 12-9-2025)*

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**ITEM #13: ☐ OTHER COMMENTS:**

a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

b) By the Chairman and Trustees

c) By the General Manager

**ITEM #14: ☐ Adjournment**

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

**SPECIAL MEETING  
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JANUARY 13, 2025  
5:15 P.M.**

**AGENDA**

**ROLL CALL**

**ITEM #1: ☐ CONSIDER APPROVAL OF CONSENT AGENDA**

- a) Budget Amendment
- b) Resolution adopting the City of Duncan's purchasing manual for the City of Duncan, Oklahoma, and its Trusts.
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call \_\_\_\_\_

**ITEM #2: ☐ OTHER COMMENTS:**

- a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

- b) By the Chairman and Trustees
- c) By the General Manager

**ITEM #3: ☐ Adjournment**

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call \_\_\_\_\_

**SPECIAL MEETING  
DUNCAN ENHANCEMENT TRUST AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JANUARY 13, 2025  
5:15 P.M.**

**AGENDA**

**ROLL CALL**

**ITEM #1: ☐ CONSIDER APPROVAL OF CONSENT AGENDA**

- a) Minutes of December 9, 2025 (Special Meeting).
- b) Budget Amendment
- c) Resolution adopting the City of Duncan's purchasing manual for the City of Duncan, Oklahoma, and its Trusts.
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

**ITEM #2: ☐ OTHER COMMENTS:**

- a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

- b) By the Chairman and Trustees
- c) By the General Manager

**ITEM #3: ☐ Adjournment**

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call